

Utilization Certificate

(for the financial year ending 31st March)

(Rs.in lakhs)

1. Title of the project/Scheme:
2. Name of the Organisation:
3. Principal Investigator:
4. Deptt. of Biotechnology sanction order No. & date of sanctioning the project:
5. Amount brought forward from the previous financial year quoting DBT letter No. & date in which the authority to carry forward the said amount was given:
6. Amount received from DBT during the financial year (*Please give No. and dates of sanction orders showing the amounts paid*):
7. Other receipts/interest earned, if any, on the DBT grants:
8. Total amount that was available for expenditure during the financial year (Sl. nos.5, 6 and 7):
9. Actual expenditure (excluding commitments) incurred during the financial year (statement of expenditure is enclosed):
10. Unspent balance refunded, if any (*Please give details of cheque No.etc.*)
11. Balance amount available at the end of the financial year:

12. Amount allowed to be carried forward to the next financial year vide letter No. & date:

1. Certified that the amount of Rs. _____ mentioned against col. 9 has been utilised on the project /scheme for the purpose for which it was sanctioned and that the balance of Rs. _____ remaining unutilised at the end of the year has been surrendered to Govt. (vide No. _____ dated _____) /will be adjusted towards the grants-in-aid payable during the next year.
2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

Kinds of checks exercised:

- 1.
- 2.
- 3.
- 4.
- 5.

(PROJECT INVESTIGATOR)

(FINANCE OFFICER)

(HEAD OF THE INSTITUTE)

**Statement of Expenditure referred to in para 9 of the
Utilization Certificate**

Showing grants received from the Department of Biotechnology and the expenditure incurred during the period from 1st April _____ to 31st March _____.

(Rs. in lakhs)

Item	Unspent balance carried forward from previous year	Grants received from DBT during the year	Other receipts/ interest earned if any, on the DBT grants	Total of Col.(2+3+4)	Expenditure (excluding commitments) incurred during the year	Balance (5-6)	Remarks
1	2	3	4	5	6	7	8
1. Fellowship							
2. Contingency							
3. HRA							
4. Overheads							
5. Interest Earned							
Total :							

(PROJECT INVESTIGATOR)

(FINANCE OFFICER)

(HEAD OF THE INSTITUTE)